



Project History as of June 8, 2006

- The Deschutes County Transportation Coordination Project began in the fall of 2004 with preliminary planning meetings involving the Central Oregon Partnership, Central Oregon Intergovernmental Council, ODOT Public Transit, and Oregon Solutions.
- The Project Steering Committee came together for the first time in November 2005 and has met monthly via conference calls to plan and direct the project. The committee includes Community Action Team Advocates from Redmond, Bend, La Pine and Sisters, staff from the Central Oregon Intergovernmental Council and ODOT Public Transit, facilitators from Oregon Solutions. Deschutes County Commissioner Mike Daley joined the project in April 2006. The committee meets on the 2nd Tuesday of each month.
- The Steering Committee identified and organized a Core Project Team and Technical Advisory Committee during the winter of 2005-2006. The Core Project Team consists of employers, community organizations, social service agencies, educational institutions, municipal governments and other key stakeholders in Deschutes County. The Technical Advisory Committee consists of staff from the Central Oregon Intergovernmental Council and Bend Area MPO.
- The Core Project Team met in April and May to organize itself, review and confirm the project's original challenge statement and goals, establish ground rules, and begin work on a transportation resource analysis and needs assessment. The Core Project Team has scheduled monthly meetings through January 2007. The meetings are scheduled for the 4th Thursday of each month.

Challenge

Rapid population growth is increasing the need for transportation services in general and better coordination of transportation options for seniors, the disabled and persons without the means of personal mobility.

Project Goals

- Identify present and future needs for providing ride options, coordinating transportation services, and ensuring citizen and visitor mobility in Deschutes County
- Identify present and future transportation needs in Deschutes County.
- Develop a shared vision for the ideal transportation system for Deschutes County.
- Identify steps to work toward the shared vision, including coordination of existing resources and services as well as identifying potential future projects.
- Prioritize coordination initiatives based on the needs that would be met and the potential for success.
- Implement top priority coordination projects.

Core Project Team Ground Rules

- We commit to the process and to taking action.
- The best solution depends on collaboration by all of us. We will attend or send an informed representative to all meetings.
- We will keep an open mind, and leave our turf at the door.
- We commit to participate, prepare and represent our organization with effective communication. We especially commit to active listening, including letting others finish their thoughts.
- We will openly express our ideas, our contributions and concerns; we will not hold our cards close to the vest.

- Each party has a unique perspective and contribution to the solution. We commit to seeking all perspectives prior to making a decision.
- Any decision we make will be for the overall benefit Deschutes County.
- We will make decisions by consensus. Consensus is defined as 70% of us agree with the decision, but 100% of us can live with it and support it. We understand that this means not everyone will agree to everything.

Proposed Project Work Plan

Core Team Meeting Dates	Location	Work Plan Activities
April 27, 2006	COIC Redmond	Project launch: background/history ground rules, refining the project.
May 25, 2006	COIC Redmond	Develop project vision. Review federal and state funding sources and conditions.
June 22, 2007	Bend – TBD	Review resource analysis and needs assessment. Conduct initial brainstorming about target populations, service areas and coordination opportunities.
July 27, 2006	TBD	Review transportation coordination and transit models. Continue to identify coordination opportunities and implementation strategies.
August 24, 2006	TBD	Identify sources of local match. Refine coordination opportunities and implementation strategies.
September 28, 2006	TBD	Set implementation priorities. Begin to develop detailed implementation plans. Identify leadership and infrastructure for successful project implementation.
October 26, 2006	TBD	Develop initial Declaration of Cooperation, and release to stakeholder organizations for review, comment and confirmation.
November 30, 2006	TBD	Refine and adjust Declaration in response to issues raised by stakeholders. Revisit and confirm project leadership and implementation infrastructure.
January 4, 2007	TBD	Prepare final Declaration of Cooperation, including identification of project(s), implementation plan and success indicators.

Project Outline

1. Project Administration (October 2004 – March 2006)
 - a. Develop work plan and assign responsibilities
 - b. Develop budget
 - c. Arrange project finances and agreements
 - d. Complete letter of request
 - e. Set-up project tracking
 - f. Identify Oregon Solutions project
 - g. Identify technical and OS team
 - h. Begin outreach efforts – communication strategy and activities

2. Needs Assessment and Resource Analysis (January – August 2006)
 - a. Update regional resource analysis and Deschutes County analysis
 - b. Complete first review of resource analysis
 - c. Design survey questionnaire for stakeholder interviews and needs analysis
 - d. Interview stakeholders to identify issues
 - e. Conduct needs assessment (under-served populations)
 - f. Draft resource analysis document
 - g. Obtain input from technical team (team members?)
3. Training and Meeting Preparation (March – April 2006)
 - a. Refine goals and objectives
 - b. Provide orientation for convener
 - c. Finalize project team membership and schedule first meeting
 - d. Complete preparations for first meeting – agenda, materials, etc.
4. Meetings and Reports (April 2006 – January 2007)
 - a. Facilitate meetings
 - b. Prepare meeting summaries
 - c. Check in with conveners and leadership team regarding resource document, etc.
 - d. Draft declaration of agreement and present to project team
 - e. Identify objectives and indicators of success
5. Implementation and Action (June 2006 – January 2007)
 - a. Finalize declaration of agreement and celebrate achievement
 - b. Develop implementation plan for first priority activity
 - c. Develop implementation plan for second priority activity
 - d. Monitor and track progress
6. Ongoing Project Development (January 2007 – January 2008)
 - a. Evaluate indicators of success
 - b. Reconvene project team to refine action items and declaration of agreement
 - c. Celebrate achievements
 - d. Examine expansion opportunity

A Snap Shot of Deschutes County

- Total Population (2005) - 143,490 people
(24% growth since 2000)
- Population in Major Towns (2005)
 - Bend - 70,330 people (35% growth since 2000)
 - Redmond - 20,010 people (48% growth since 2000)
 - Sisters - 1,666 people (73% growth since 2000)
- Population in Unincorporated Areas (2005) - 51,490 people
(36% of county population)
- Distribution of Population by Age (2005)
 - 17 and younger – 23%
 - 18-29 years – 14%
 - 30-64 years – 50%
 - 65 and older – 13%
 - (75 and older – 6%)
- Persons in Poverty [2003] - 13,761
(10% of county population)
- Disabled Persons [2000] - 18,454 over age 4
(16% of county population)