

Swan Island –North Portland Neighbors

Air Quality Forum

Meeting notes: November 15, 2013

Participating:

Metro Councilor Sam Chase, Co-Convener

Tom Griffin-Valade, North Portland
Neighborhood Services

State Representative Tina Kotek, Co-
Convener

Lenny Anderson, Swan Island Bus Assn

Christine White, Port of Portland

David Goodyke, Overlook Neighborhood

Brian Duncan, Arbor Lodge Neighborhood

Brian Mannion, Vigor Industries

Jeff Rook, University of Portland

Carolyn Meece, Governor's Reg Solutions
Center

Brian Burton, Daimler Trucks N.A.

Mary Peveto, Neighbors for Clean Air

Adam Bartell, North Portland Neighbors for
Clean Air

Welcome and Introductions

There were a number of new faces introduced:

- Brian Duncan, representing Arbor Lodge Neighborhood Association
- Carolyn Meece, representing Bobby Lee of the Governor's Regional Solutions Center
- Brian Burton, representing Daimler Trucks, NA
- Adam Bartell, representing North Portland Neighbors for Clean Air

Review of Results from First Meeting:

Representative Kotek provided a quick review of the first meeting and asked if there were any changes or additions. There was some discussion of the fact that the initial focus topics had put a higher priority on toxics and health than odor. After some discussion there were no changes as this time.

Potential Additions to the list of participants for the forum:

Steve Greenwood reported on his follow up with the list of potential additions from the first meeting. His report included:

1. DEQ was contacted and they indicated their interest in participating as a technical resource.
2. The adidas company has been contacted and there has been an indication of interest in the process, but their role has not been confirmed.
3. We were not able to contact anyone at UPS (although Swan Island Business Association was able to provide a contact name after the meeting).
4. Organized labor was contacted. Dwain Panion from the local union (he works for Daimler) was in attendance at the meeting.
5. There was also an interest expressed by the Portland Bureau of Planning and Sustainability in serving as a technical resource.

The group discussed these potential participants and approved DEQ, adidas, organized labor, and contacting UPS. However, it was felt that Portland Bureau of Planning and Sustainability would not significantly add to the forum as an official participant.

Format and Frequency of the Forum

Steve Greenwood gave a brief summary of his conversations during the process assessment, during which people indicated a willingness to meet at least quarterly, with some wanting more frequent meetings. He noted that this would be in *addition* to any subcommittee or taskgroup meetings.

In discussion, a consensus quickly emerged that quarterly would not be often enough to address the agenda that had been identified in the first meeting. The group concluded that the forum should meet for a year to begin with, and meet once every two months.

There was some discussion about whether there needs to be a neutral forum or facilitation. Representative Kotek and Councilor Chase said they would be willing to continue to serve as conveners for the group. Others felt that neutral facilitation would be helpful, and asked Steve Greenwood what the cost might be.

Steve indicated that if Oregon Solutions were to continue in its role as a neutral project manager for the forum, the cost would be approximately \$15,000 for the preparation and facilitation of 6 meetings. He noted that this represents much more work than simply the facilitation of the meetings. If the group simply wanted to hire a facilitator for the meetings themselves, the cost might be considerably less.

There was some discussion that this cost did not include the cost of monitoring, which Jeff and others indicated could be quite expensive.

Several members at the table said they would be willing to contribute to the forum facilitation funding, and Steve said he would follow up with them and report back at the next meeting.

Operating Principles:

The group reviewed a number of potential operating principles for the forum. An initial polling of the group indicated consensus among the group for the following principles:

1. **We** each commit to help develop workable solutions, and will do our part in helping in good faith to support and *implement* those solutions arrived at by the group process. We commit to building trust by doing what we say we will do.
2. Differences in opinion are to be expected in a forum with such diverse perspectives. We won't shy away from those differences, but will work hard to reconcile them.
3. **We** will work hard to make sure others at the table feel that their interests have been adequately heard and addressed in reaching a group agreement.
4. **We** will conduct ourselves with civility and respect. We will listen (and not interrupt) when others are talking. We'll respect each other's time by being concise and on-point with our own remarks.
5. Meetings will be open to the public, and there may be specific times made available for comments from the audience, but generally speaking the participation in discussions will be limited to members and invited guests.

6. Any change in the representation or purpose of the group shall be first approved by the group as a whole.

There ensued a robust discussion about some of the principles on which there was not consensus. In particular, there was discussion about the level of commitment to the forum (and not undermining the work or agreements made in the forum). Mary Peveto argued that it was difficult to commit to a forum when the agenda and outcomes of the forum were so open-ended.

The Conveners directed Steve Greenwood to work with participants to develop a more detailed agenda for the forum's first meetings, which might help people understand what they would be committing to.

In addition, the Conveners asked Steve to develop a draft Declaration of Cooperation prior to the next meeting.

Next Steps:

A Doodle Poll would be sent out to confirm the date of the next meeting (December 19).

Oregon Solutions will draft a Declaration of Cooperation, to include a more detailed workplan for the Forum's first meetings.