

| | Topic | What To Do | Who | By When | | |
|------------|--|---|--|-------------------------|--------------------------|------------------------|
| | | | | Short Term (2-29-16) | Medium Term (4-30-16) | Long Term (9-30-16) |
| 1.0 | Clinical Rotations / Practicum Committee | | | | | |
| 1.1 | Preceptor Job Description | Provide job description | Chris Traver, Di Lacey, Mary Von, Jim Jacks (DoC appendix) | Completed | | |
| 1.2 | Preceptor Training Information | Provide training info | Chris Traver, Di Lacey, Mary Von, Jim Jacks (DoC appendix) | Completed | | |
| 1.3 | Preceptor CME | | Chris Traver, Jim Jacks | Completed | | |
| 1.3.A.1 | | Collect info OSBN gives CME for NP preceptors | Jim Jacks and others | Completed | | |
| 1.3.A.2 | | Collect info OR Medical Board MD & PA preceptors | Jim Jacks and others | Completed | | |
| 1.3.B | | Distribute | Jim Jacks (DoC appendix) | 1/31/2016 | | |
| 1.4 | Lane County Medical Society | Newsletter articles promoting preceptors. | Gary Halvorson writes it. Candice Barr publishes it. | Completed | March Newsletter | June Newsletter |
| 1.4.A | | Increase preceptor visibility at LCMS meetings/events | Candice Barr & LCMS board | Ongoing | Ongoing | Ongoing |
| 1.4.B | | Recruitment table at LCMS events | Chris Traver and others | Ongoing | Ongoing | Ongoing |
| 1.5 | Lane County Nurse Practitioner Association Survey | Conducts survey & shares results | Lane County Nurse Practitioner Association Board | 2/19/2016 | | |
| 1.6 | OWHI Report | Distributes report to project team | Oregon Healthcare Workforce Institute | 12/18/2015 | | |
| 1.7 | Thank existing preceptors | Specific individualized thank you to existing preceptors | LCMS, LCNPA, LCHHS, McK-Will, OHSU NP, OHSU PA, Pacific U, PH Sacred Heart, PH Cottage Grove, PH Florence, Trillium, WVCI | 2/29/2016 | | |
| 1.7.A | | OHSU Library access for preceptors | Chris Traver & OHSU have been working on this. On track to finish. | | 4/30/2016 | |

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| 1.8 | Recruit Preceptors | | | | | |
| 1.8.A | | Create list potential MD, PA, NP preceptors | LCMS, LCNPA, LCHHS, McK-Will, OHSU NP, OHSU PA, Pacific U, PH Sacred Heart, PH Cottage Grove, PH Florence, Trillium, WVCI | 2/29/2016 | | |
| 1.8.B | | Colleague to colleague "ask" MDs, PAs, NPs to be preceptors. | LCMS, LCNPA, LCHHS, McK-Will, OHSU NP, OHSU PA, Pacific U, PH Sacred Heart, PH Cottage Grove, PH Florence, Trillium, WVCI | 2/29/2016 | Ongoing | Ongoing |
| 1.8.C | | Ask your PCP be a preceptor | Everyone | Ongoing | Ongoing | Ongoing |
| 1.8.D | | Ask current NPs via LCNPA email distribution list | Barbara Johnson & LCNPA board | 2/29/2016 | Ongoing | Ongoing |
| 1.8.E | | Ask current MDs via LCMS channels | Candice Barr & LCMS board | 2/29/2016 | Ongoing | Ongoing |
| 1.9 | Preceptor Coordinator Position | Explore shared position | McKenzie-Willamette, OHA, OHSU PA, OHSU NP, Pacific U, PH Sacred Heart, Trillium, other providers? | Decide yes/no | Hire | Ongoing |
| 1.10 | Preceptor Tax Credit | | | | | |
| 1.10.A | | Analyse Georgia law & decide do something similar or not | Preceptor Tax Credit Subcommittee | Completed | | |
| 1.10.B | | Study cost of precepting in a variety of settings | Preceptor Tax Credit Subcommittee | | 3/31/2016 | |
| 1.10.C | | Work w/legislators to prepare & support legislation, fold into HB 3396 analysis. | Everyone | Ongoing | 2016 Legislative Session | Interim Committee Work |
| 1.11 | Study NP & PA employment opportunities in Lane County | Ask Kris Kitz (PeaceHealth), Merrit Hawkins recruitment firm, ECG consulting firm for help | Chris Traver | 1/31/2016 | | Annual Review |
| 1.12 | How many clinical rotations are needed? | Gather data from OHSU & Pacific U | Jim Jacks (DoC appendix) | Completed | | |

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| 2.0 | Student Incentives Committee | | | | | |
| 2.1 | Scholarships/Tuition Reimbursement | | | | | |
| 2.1.A | | Calculate how much is needed | Student Incentives Committee | 2/29/2016 | | |
| 2.1.B | | 1st draft criteria | Student Incentives Committee | 2/29/2016 | | |
| 2.1.C | | Decide criteria | Student Incentives Committee | | 3/31/2016 | |
| 2.1.D | | List of possible donors | Student Incentives Committee | 2/29/2016 | 3/31/2016 | |
| 2.1.E | | Look for foundation grants | Student Incentives Committee | Ongoing | Ongoing | Ongoing |
| 2.1.F | | Ask Donors | Jackie Mikalonis, Juine Chada & Student Incentives Committee | | 3/31/2016 | 9/30/2016 |
| 2.1.G | | Distribute money | Student Incentives Committee | | | 9/30/2016 |
| 2.2 | Housing Program | | | | | |
| 2.2.A | | Identify participating landlords | OHSU, Pacific U, PeaceHealth | 2/29/2016 | | |
| 2.2.B | | Identify list of possible landlords and volunteer hosts (people willing to have students in their homes) | OHSU, Pacific U, PeaceHealth | 2/29/2016 | | |
| 2.2.C | | How many units needed and when | Student Incentives Committee | 2/29/2016 | | |
| 2.2.D | | Ask landlords/hosts to participate | Student Incentives Committee | | 3/31/2016 | 9/30/2016 |
| 2.2.E | | Decide if a coordinator is needed | Student Incentives Committee | 2/29/2016 | | |
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| 2.3 | Lane County PA Cohort of Students | | | | | |
| 2.3.A | | Pacific U & OHSU both have Sept 1st deadline for following May/June class start | | | | |
| 2.3.B | | Agree on # of seats in each school for qualified Lane County applicants | Student Incentives Committee | 2/29/2016 | | |
| 2.3.C | | Identify potential students | Lane CC, Linn-Benton CC, UO | Ongoing | Ongoing | Ongoing |
| 2.3.D | | Students apply | OHSU, Pacific University | | | 9-1-16 deadline |
| 2.3.E | | Successful applicants are organized into Lane cohort | Student Incentives Committee | | | 9/30/2016 |
| 2.3.F | | Begin classes | OHSU, Pacific University | | | May/June 2017** |
| 2.4 | Lane County NP Cohort of Students | | | | | |
| 2.4.A | | OHSU mid Dec deadline for fall 2016 start | | | | |
| 2.4.B | | Agree on # of seats in each school for qualified Lane County applicants | Student Incentives Committee | 2/29/2016 | | |
| 2.4.C | | Identify potential students | Lane CC, Linn-Benton CC, UO | Ongoing | Ongoing | Ongoing |
| 2.4.D | | Students apply | OHSU | | | 9/30/2016 |
| 2.4.E | | Successful applicants are organized into Lane cohort | Student Incentives Committee | | | 9/30/2016 |
| 2.3.F | | Begin classes | OHSU | | | 9/30/2016 |

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| 3.0 | PA & NP Recruiting Committee | | | | | |
| 3.1 | Develop post graduation training | Explore models on PA post-grad training process | Chris Traver, Ben Cho, Gary Halvorson | 2/29/2016 | | |
| 3.2 | Coordinated community recruitment program | Targeted recruitment of PA/NP students (pre-graduation) | Candice Barr, Ben Cho | | 4/30/2016 | |
| 3.3 | Identify salary gaps in Lane County | Collect data from AAPA & NPO | Oregon Solutions | Completed | | |
| 3.3.A | | Review salary ranges & develop plan to align w/competitive salary | PA & NP Recruiting Committee | 2/29/2016 | | |
| 3.4 | Establish Advanced Practice (NP & PA) Society | Targeted CME, PAs dinner | Chris Traver, Gary Halvorson | | 4/30/2016 | |
| 3.5 | Explore a "Primary Care" Sector Strategy | Talk to Workforce investment Board (WIB) in Lane County | PA & NP Recruiting Committee | 2/29/2016 | | |
| 3.5.A | | Review community aspects to enhance recruitment | PA & NP Recruiting Committee | | 4/30/2016 | |
| 3.6 | Professional education of PAs, NPs, MDs | Teach practice sites on professional culture and collaborative practice. | PA & NP Recruiting Committee | | 4/30/2016 | Ongoing |
| 3.7 | List of primary care providers in Lane County | Qualtrex survey. Potential projected job openings. | Jim Jacks, State of Oregon Workforce (DoC appendix) | Completed | | |
| 3.8 | Welcome to Lane County basket: realtor contacts, tickets, vouchers, medical staff mentor, etc. | Ask for donations and organize baskets. | LCMS, PA & NP Recruiting Committee | | 4/30/2016 | |