



Community Gardens Resources Workgroup

Meeting Notes – January 15, 2010

Attendees: Nancy Stevens, co-chair, Jill Kuehler, co-chair, Nancy Bond, Lora Price, Lissa Adams, Mara Reynolds, Dick Springer, Mary Bedard, Laura Barton, Kellie Torres-Walker

Facilitator: Stephanie Hallock, Oregon Solutions

The meeting began at noon with a review and discussion of roles and responsibilities of the city's community gardens program and the Friends of community gardens 501(c)(3). The relationship is not contractual and each entity sets its own strategic priorities and develops its own workplan. The flow of money between the two organizations is tracked from an accounting perspective but it is difficult to identify what commitments Friends is accountable for and what commitments the community gardens program is accountable for. The group discussed the need to clarify roles and responsibilities between the two, particularly when seeking outside funding. Mary and Leslie have begun that task and a handout has been provided.

Nancy and Jill reported on their meeting with Lora Price and Mary Bedard in which more background information about Friends was provided and discussed. Nancy and Jill also reported on the workgroup chair meetings with Commissioner Fish, and Stephanie reported that the "immediate needs" task force had been established to address the waiting list for community garden plots and other needs for the current growing season. Stephanie also reported that the organizational structure workgroup has scheduled a meeting on February 1 to discuss establishment of a regional network of entities involved in growing food. Mary reported that the Food Policy Council has discussed fund raising on behalf of community gardens and has established a committee to address that issue.

The rest of the meeting was spent discussing the proposed budget for the community gardens program. The workgroup is still proposing a budget of \$625,000 to begin July 1, 2010 but the "metrics" (what the budget would buy programmatically) needs to be worked out in detail. Nancy and Jill will meet with Leslie and Mary on January 20 to flesh out the details.***

The budget beginning July 1, 2010 being discussed so far looks like:

Revenue	\$625,000
Fees & Reimb	\$105,000
General Fund	\$350,000
Carry-over	\$ 45,000
Other (FPCG)	\$125,000
Expenses	\$625,000
Personnel	\$377,000
Externals Svcs	\$ 65,000
Internal Svcs	\$ 53,000
Other/capital	\$130,000

*** That meeting was held. In addition to the budget above, \$700,000 was discussed beginning July 1, 2011 and \$1,000,000 beginning July 1, 2012.

The January 15 meeting adjourned at 2 pm.

Next meeting: Friday, February 19 at the Food Innovation Center, 1207 NW Naito Parkway

Homework Assignments: Nancy and Jill to work with Leslie and Mary on “metrics” of proposed budget. Need to be prepared to answer questions about proposed budget at full Oregon Solutions Team meeting on January 22.