

## Oregon Solutions-Beaverton Community Health Partnership (OS-BCHP)

### December 7, 2012 Project Team Meeting Summary

Beaverton City Hall

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Participants: Convener **Tina Castañares**, MD

**Jay Bankhead**, Virginia Garcia Memorial Health Center; **Ann Barr-Gillespie**, Pacific University; **Renee Bruce**, Community Action; **Mark Ellsworth**, Governor Kitzhaber's Office; **Dan Field**, Kaiser Permanente; **Amanda Garcia-Snell**, Washington County Public Health; **Brian Kelly**, Women's Healthcare Associates; **Lindsey Kuipers**, City of Beaverton; **Don Mazziotti**, City of Beaverton; **Mary Monnat**, LifeWorks NW; **Gil Munoz**, Virginia Garcia Memorial Health Center; **Sid Scott**, Scott Edwards Architecture; **Bill Thomas**, Washington County Children & Families; **Dr. Jennifer Vines**, Washington County Public Health and **Dave Waffle**, City of Beaverton.

Staff: **Jim Jacks**, Oregon Solutions

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#### Welcome & Introductions

Convener Castañares welcomed everyone and thanked them for participating. She read the poem *On the Other Side of the Door* by Jeff Moss, walked the stakeholders through the agenda, and asked participants to introduce themselves.

#### OS-BCHP process update

Jim Jacks explained how this meeting fits into the larger context of the Oregon Solutions process. The last scheduled Project Team meeting is January 22<sup>nd</sup> from 1 – 4 pm at Beaverton City Hall. A short Declaration of Cooperation signing ceremony is likely to occur in February 2013.

#### OS-BCHP Project Team Updates

- Lindsey Kuipers reported that the work with the CDC is ongoing. Contracts will be executed shortly.
- January 8, 2013 workshop before City Council regarding CTG and BCHP
- Don Mazziotti updated the group about the briefing of Senator Wyden and Congresswoman Bonamici at the Round that had occurred several weeks ago. It went very well and Senator Wyden has been a strong supporter since the beginning.

#### Steering Committee Report

Mary Monnat provided the following updates from the Steering Committee:

- An attorney is helping create the non-profit.
- Steve Brooks is meeting individually with Partners to begin developing a financial proforma.
- The Steering Committee had a workshop on LEAD and other sustainability standards.

#### Workplan Milestone Elements Underway

Lindsey K. described the four schedules that were in the project team member's packets. These are working documents that will evolve over time. The four schedules are: Non-Profit Formation, Facility Financing, Facility Schematic Design, Comprehensive Plan Health Chapter Public Involvement. The goal was to illustrate the big picture and show what comes next. Discussion followed. Some of the comments and questions included:

- What about another table that shows Community Transformation Grant services provided by the Partnership OUTSIDE the proposed facility?
- Would like more detail in each.

**Action Item: Lindsey K. will continue to add more detail to these Workplan Milestone timelines.**

#### Program Integration: Services List

The Project Team spent over an hour working on this topic. They broke into four small groups to discuss potential services to be offered. They made adjustments to the spreadsheet that was in their meeting packets. They also discussed which column headers were useful and made changes. Then each small group reported back to the large group and shared the work they did. Changes were made to the master spreadsheet on flipchart paper. The updated version is attached to the email delivering this meeting summary.

#### Program Integration: Who Works With Whom

During the Service List discussion the group identified five key conversations and decisions that need to be made:

- 1 -- How do we share classroom and meeting space?
- 2 -- Who does immunizations, family planning and STD?
- 3 -- How will the shared lobby, reception and patient navigation work?
- 4 -- Who does prenatal and Ob?
- 5 -- What does oral health look like/will there be a dental clinic in the facility?

The Project Team also identified who needs to be involved in each of these conversations. Several of these decisions will help determine the mix of integrated services offered. They also have significant implications for how much space is needed in the proposed facility.

**Action item: Jim Jacks will organize meetings for each of these topics. The results of these smaller meetings will be shared at the January 22<sup>nd</sup> Project team meeting.**

#### Finishing the Oregon Solutions Process

Jim Jacks described the Declaration of Cooperation (DoC) process and commitments. The DoC will serve as a “roadmap” for the group to use as they continue moving forward. The group agreed that the DoC should include the following components: vision, workplan milestone timelines, and program integration spreadsheet. Other components may be added as well.

**Action item: Jim Jacks will prepare a draft DoC for review at the January 22<sup>nd</sup> Project Team meeting.**

#### Action Items & Next Steps

- **Lindsey K. will continue to add more detail to the Workplan Milestone timelines.**
- **Jim Jacks will organize meetings for each of the 5 program integration topics. The results of these smaller meetings will be shared at the January 22<sup>nd</sup> Project team meeting.**
- **Jim Jacks will prepare a draft DoC for review at the January 22<sup>nd</sup> Project Team meeting.**
- **Jim Jacks will work with others to develop the December 7th meeting agenda.**

#### Last Oregon Solutions Project Team Meeting Date

Please mark your calendars with the last Project Team meeting date.

- Tuesday, January 22, 2013 from 1 – 4 pm

The meeting adjourned at 4:00 PM.