

Traffic Incident Management Responder Training
9:00 a.m. – 12:00 pm
May 17, 2013

Federal Highway Administration
Oregon Division and Resource Center
530 Center Street NE
Salem, OR 97301

MAP: [Click here for directions to the Federal Highway Administration Office](#)

Participating in the meeting:

Participants:

Staff: Elizabeth McNannay, Therese Hampton, Jessie Conover,
Heather Laird

Agenda

- 9:00 – 9:10 Welcome and Introductions
John Nohr, Project Convener
Convener Deputy Fire Chief John Nohr welcomed the group with a personal anecdote about the need for safer highway incident management in the State of Oregon. Participants introduced themselves and briefly described their interest in this project.
- 9:10 – 9:20 Introductions /Meeting Purpose
Jessie Conover, Oregon Solutions Project Manager
Jessie Conover (Oregon Solutions) explained the role of the Oregon Solutions program in this process and the timeline for Oregon Solutions involvement through September. She described the purpose of the kickoff meeting: 1) to bring together a multidisciplinary and statewide group of incident response leaders 2) introduce the training material 3) answer questions 4) obtain commitment to the implementation committee and 5) identify gaps in representation.
- 9:20 – 10:45 Training Overview
Training Overview (FWHLA)

State Implementation Perspective (Frank Horne)

Training Overview (FHWA)

Jocelyn Lewis (FHWA) presented the training development process, the partners involved, and the training objectives. She also reviewed some sample slides from the four-hour training.

Discussion:

- The Train the Trainer program and supplies are provided by FHWA at no cost. The materials are available electronically. Other state implementation committees have figured out how to deliver the training to students; the cost of student materials is low.
- There was some concern about how the training program could be implemented sustainably, especially when handed off to the state.
- In response to a question about an online version of the training, FHWA explained that there is an online version under development, expected to be ready within a year.
- The 12 hour Train the Trainer session is 8:30am – 4:00pm on Day 1 and 8:30 – 12:00pm on Day 2. It cannot be compressed into a single 8-hour day.

State Implementation Perspective

Frank Horne of the Tennessee DOT presented his experience since Tennessee started implementation one year ago. Tennessee formed Traffic Incident Management (TIM) committees and developed memoranda of understanding (MOU's) to support the spirit of cooperation between everyone involved in highway incident management. The Tennessee program has been sustainable because of high-level leadership and buy-in from organizations with a keen understanding of the need for safer highway incident response. Frank impressed upon the group the value of doing multidisciplinary training to understand the needs of other incident response groups. The module format provides a flexible framework for training delivery.

Frank identified several keys to success in Tennessee: 1) regularly scheduled training events 2) include all stakeholders 3) MPO involvement and leadership 4) agency designated partnerships 5) interagency communication plans, exercises, and training 6) integrate intelligent transportation systems (ITS) components and 7) instructor commitment.

10:45 – 11:00 Break

11:00 -11:15 Proposed Process

Darren Weaver, ODOT

Elizabeth McNannay, Oregon Solutions Project Manager

11:15 – 11:45 Implementation in Oregon

Review timeline

Identify Implementation Committee Members

1 Gary Kirby – tentative yes
2 Erik – DPSSST
3 Milt yes
4 Jim yes
5 Darin ODOT
6 John PDX fire
7 Addt'l pdx fire
8/9 OSP need to identify
Gary OTTA (2 people?)
10 Nathaniel FHWA
Leslie Huntigton – OHA
Oregon Ambulance Association (John Nohr to contact)
OSSA – Jason Myers
Deschuttes County – TIM – Sherriff
OPSP – Kevin Campbell
Newport
Oregon Emergency Management

Identify Potential Trainers

11:45 – 12:00 Next Steps/Closing

John Nohr, Project Convener

Elizabeth McNannay, Oregon Solutions

John Nohr thanked the kickoff attendees for their time. He is happy to see the need for multidisciplinary training being recognized by other agencies.

Darin Weaver (ODOT) thanked participants for their open and honest interaction and for sitting at the table together to work on this issue. ODOT hosts an annual statewide TIM meeting and will share the information with the group.

Oregon Solutions Project Manager:

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Please take time to visit the
Oregon Solutions Traffic Incident Management Responder Training website at:

<http://orsolutions.org/osproject/TIM>