

Greater Portland Traffic Incident Management Team
10:00 am – 1:00 pm
January 8, 2015

Portland State University
Smith Memorial Student Union, Rm 236

1925 SW Broadway
Portland, OR 97201
[Find a map here](#)

- Participants:** Lisa Turley (BOEC), Patrick Kramer (City of Portland), Bob Cozzie (C-COM), Adam Phillips (Clackamas County Sheriff's Office), James Rhodes (Clackamas County Sheriff's Office), Matt Kilgras (Clackamas Fire District 1), Nathaniel Price (FHWA), Tim Gerkman (Gresham Police), Caleb Winter (Metro), Jason Rogers (Metro West Ambulance), Monte Reiser (Multnomah County Sheriff's Office), Brent Atkinson (ODOT), Darin Weaver (ODOT), Geoff Bowyer (ODOT), Yvette Shephard (OSP), Donny Callahan (Oregon Tow Truck Association/Gerlock's Towing), John Nohr (Portland Fire and Rescue), Kelli Sheffer (Portland Police), Liani Reyna (Portland Police), Dustin Morrow (TVFR), John Koch (Washington County Sheriff), Robert Obenauf (Washington County Sheriff), Matt Fletcher (WCCA)
- Other Attendees:** Andrea Valderrama (Office of Commissioner Steve Novick), Jonathan Schlueter (Washington County), Stacy Shelter (Washington County Land Use and Transportation)
- Conveners:** Andy Duyck, Chair - Washington County Board of Commissioners
Steve Novick, Commissioner – City of Portland
- Staff:** Elizabeth McNannay, Heather Laird

Agenda

- 10:00 – 10:10 Welcome and Introductions
Andy Duyck and Steve Novick, Project Co-Conveners
- 10:10 – 10:40 Project Overview
Darin Weaver, ODOT and Nathaniel Price, FHWA

Darin Weaver and Nathaniel outlined the background for the project. Their PowerPoint presentation has been emailed to the project team.

10:40 – 11:20 Oregon Solutions Process
Elizabeth McNannay, Oregon Solutions Project Manager

Oregon Solutions provides a framework for solving complex challenges in Oregon by convening stakeholders at the beginning of a process to determine the group's goals and individual commitments to success.

DECLARATION OF COOPERATION: The DoC is a non-legally binding agreement document in which project team members can memorialize their commitments (i.e. a “written handshake”) to the project in a formal manner. The DoC demonstrates common ground among multiple partners and clear commitments to a shared purpose/goal. The document will highlight the problem or opportunity being addressed, identify a solution and identify the commitments made by team members. Background on the project, the Governor's OS project designation, the players, and how they came together are also covered. Examples of a DOC were emailed to the project team.

ELEMENTS OF THE DECLARATION OF COOPERATION

Project Description The project description frames the problem/opportunity and the scope of the project. It generally lists the agreed upon goals for the project and provides an outline of the strategy.

Objectives Objectives include specific tasks, who has agreed to complete the task, a target date for task completion, specific successes already achieved on the objective, and a progress measure or measures related to the objective.

Post Declaration of Cooperation This portion of the DoC addresses activities and accountability.

LETTERS OF COMMITMENT

Members of the Greater Portland Area TIM project will each provide a letter of commitment to be included in the DoC. The letter should outline each entity's interest in the project, their contributions and their resource commitments. *The signatory on the DoC is not always the individual who has been sitting at the project team table. Often a higher-level member of an organization will be the one asked to sign.*

SIGNING CEREMONY

The signing ceremony will be held at the end of the project. This event is a celebration of the team's success, and the launching of the project.

11:20 – 11:35 Break

11:35 - 12:00 Agency and Stakeholder Discussion
Elizabeth McNannay, Oregon Solutions Project Manager

(Agenda item was not discussed and will be moved to the next meeting agenda.)

12:00 – 1:00 Project Purpose
Elizabeth McNannay, Oregon Solutions Project Manager

The group worked to identify the needs of the project and the overall values. Project participants provided feedback on their top three project needs and values. The points were determined by the top priority (1) receiving 3 points, second priority (2) receiving 2 points, and the third priority (3) receiving 1 point.

What are the basic practical needs the Greater Portland TIM team exists to fill?

Identify Problems 33 points	Tim Gerkman (Gresham Police) 1 Bob Cozzie (C-COM) 1 Monte Reiser (Multnomah Co Sheriff) 1 Dustin Morrow (TVFR) 1 James Rhodes (Clackamas Co Sherrif) 1 Jason Rogers (MetroWest) 1	Lisa Turley (BOEC) 1 Kelli Sheffer (Portland Police) 1 Geoff Bowyer (ODOT) 1 Andy Duyck (Washington Co) 2 Darin Weaver (ODOT) 2 Nathaniel Price (FHWA) 2
Cross Discipline Understanding/Communication 21 points	Brent Atkinson (ODOT) 1 Nathaniel Price (FHWA) 1 Darin Weaver (ODOT) 1 John Nohr (PFR) 2 Liani Reyna (Portland Police) 2	Matt Kilgras (Clackamas Fire) 2 Geoff Bowyer (ODOT) 2 Caleb Winter (ODOT) 2 Dustin Morrow (TVFR) 3 Kelli Sheffer (Portland Police) 3
Communication – Resolve Incidents 18 points	Andy Duyck (Washington Co) 1 Patrick Kramer (City of Portland) 1 Matt Kilgras (Clackamas Fire) 1 Brent Atkinson (ODOT) 2 Lisa Turley (BOEC) 2	Tim Gerkman (Gresham Police) 2 Nathaniel Price (FHWA) 3 James Rhodes (Clackamas Co Sheriff) 3 Yvette Shephard (OSP) 3
Public Education – Prevention 16 points	Liani Reyna (Portland Police) 1 Steve Novick (City of Portland) 2 Bob Cozzie (C-COM) 2 Robert Obenauf (Washington Co Sheriff) 2 Yvette Shephard (OSP) 2	Donny Callahan (Gerlock’s Towing) 3 Darin Weaver (ODOT) 3 Larry Hatch (WCCA) 3 Jason Rogers (MetroWest) 3 Andy Duyck (Washington Co) 3
Technical Solutions 13 points	Robert Obernauf (Washington Co Sheriff) 1 Mike Fletcher (WCCA) 1 Monte Reiser (Multnomah Co Sheriff) 2	Donny Callahan (Gerlock’s Towing) 2 Patrick Kramer (City of Portland) 2 Caleb Winter (Metro) 3
Advisory – Policy – Legislature 9 points	Yvette Shephard (OSP) 1 Adam Phillips (Clackamas Co Sheriff) 1	Kelli Sheffer (2) John Nohr (PFR) 3
Resource Sharing 8 points	Jason Rogers (MetroWest) 2 Dustin Morrow (TVFR) 2 Tim Gerkman (Gresham Police) 3	Monte Reiser (Multnomah Co Sheriff) 3 Brent Atkinson (ODOT) 3 Bob Cozzie (C-COM) 3
Safety 7 points	Donny Callahan (Gerlock’s Towing) 1 James Rhodes (Clackamas Co Sheriff) 2	Matt Kilgras (Clackamas Fire) 3 Liani Reyna (Portland Police) 3
Quick, Clean Routes 3 points	Mike Fletcher (WCCA) 2	Geoff Bowyer (ODOT) 3
National Leader in Safe Clearance 4 points	Steve Novick (City of Portland) 1	Rob Obenauf (Washington Co. Sheriff) 3
Best Use of Transportation System 4 points	Caleb Winter (Metro) 1	Patrick Kramer (3)
Information Sharing 3 points	Steve Novick (City of Portland) 3	
Public Resources Committed to Traffic Incidents		
Preplanning and Preparation		
Networking/Incident Command		
Evidence Gathering – Cross Jurisdictional Support		

What are the key values that you would like to see the Portland TIM team adopt to guide the conduct of its business and its relationship with key stakeholders?

SAFETY 39 points	Nathaniel Price (FWHA) 1 Donny Callahan (Gerlock's Towing) 1 Brent Atkinson (ODOT) 1 James Rhodes (Clackamas Co Sheriff) 1 Bob Cozzie (C-COM) 1 Patrick Kramer (City of Portland) 1 Darin Weaver (ODOT) 1 Geoff Bowyer (ODOT) 1 John Nohr (PFR) 2	Tim Gerkman (Gresham Police) 2 Monte Reiser (Multnomah Co Sheriff) 2 Jason Rogers (MetroWest) 2 Lisa Turley (BOEC) 2 Liani Reyna (Portland Police) 2 Yvette Shephard (OSP) 3 Matt Kilgras (Clackamas Fire) 3 Andy Duyck (Washington Co) 3
COMMUNICATIONS 27 points	John Nohr (PFR) 1 Andy Duyck (Washington Co) (1) Liani Reyna (Portland Police) 1 Kelli Sheffer (Portland Police) 1 Matt Kilgras (Clackamas Fire) 2 Brent Atkinson (ODOT) 2	Yvette Shephard (OSP) 2 Donnay Callahan (Gerlock's Towing) 2 Geoff Bowyer (ODOT) 2 Steve Novick (City of Portland) 3 Lisa Turley (BOEC) 3 Darin Weaver (ODOT) 3 Nathaniel Price (FWHA) 3 Dustin Morrow (TVFR) 3
DATA BASED SOLUTIONS 19 points	Dustin Morrow (TVFR) 1 Steve Novick (City of Portland) 1 Tim Gerkman (Gresham Police) 1 Jason Rogers (MetroWest) 1	Monte Reiser (Multnomah Co Sheriff) 1 Matt Fletcher (WCCA) 2 John Nohr (PFR) 3 Caleb Winter (Metro) 3
EFFECTIVE 18 points	Matt Fletcher (WCCA) 1 Matt Kilgras (Clackamas Fire) 1 Lisa Turley (BOEC) 1 James Rhodes (Clackamas Co Sheriff) 2 Nathaniel Price (FWHA) 2	Kelli Sheffer (Portland Police) 2 Brent Atkinson (ODOT) 3 Robert Obenauf (Washington Co Sheriff) 3 Liani Reyna (Portland Police) 3
INNOVATION 11 points	Robert Obenauf (Washington Co Sheriff) 1 Caleb Winter (Metro) 1 Donny Callahan (Oregon Tow Truck Assoc) 3	Matt Fletcher (WCCA) 3 Patrick Kramer (City of Portland) 3 Jason Rogers (MetroWest) 3 Monte Reiser (Multnomah Co Sheriff) 3
EFFICIENCY - COLLABORATION 11 points	Yvette Shephard (OSP) (1) Patrick Kramer (City of Portland) 2 Robert Obenauf (Washington Co Sheriff) 2	Andy Duyck (Washington Co) 2 James Rhodes (Clackamas Co Sheriff) 3 Geoff Bowyer (ODOT) 3
EDUCATION 4 points	Bob Cozzie (C-COM) 2	Caleb Winter (Metro) 2
SOLIDARITY 2 points	Darin Weaver (ODOT) 2	
PURPOSE 2 points	Bob Cozzie (C-COM) 3	Tim Gerkman (Gresham Police) 3
SUSTAINABLE 1 point	Kelli Sheffer (Portland Police) 3	
REALISTIC 4 points	Dustin Morrow (TVFR) 2	Steve Novick (City of Portland) 2
Commitment		
Accountability - Responsibility		
Solutions Based		
Respect – Acknowledgment of Existing Success		
Curiosity		
Patience		

Oregon Solutions Project Manager:

Elizabeth McNannay

541-890-5575

timteam@resourceconsultants.org

Please take time to visit the Oregon Solutions Greater Portland Area Traffic Incident Management website
at: <http://orsolutions.org/osproject/PortlandTIM>